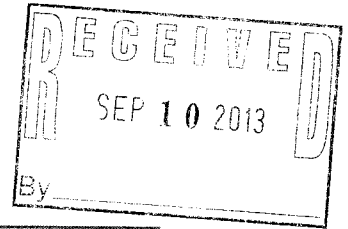




**City of Dania Beach**  
Department of Public Services



100 West Dania Beach Blvd · Dania Beach, FL 33004 · (954) 924-3741 · (954) 923-1109 (Fax)

**MEMORANDUM**

TO: Robert Baldwin, City Manager

FROM: Dominic F. Orlando, P.E., Director of Public Services *DFO*  
Ronnie S. Navarro, P.E., City Engineer

DATE: September 4, 2013

RE: Emergency Approval of Gasoline & Diesel Fuel Purchase

On July 23, 2013; Resolution 2013-082 was approved in an amount not to exceed \$18,825.90 for fuel purchases increasing the existing City Purchase Order with Port Consolidated from \$126,870.00 to \$145,695.90. Fiscal Year 2012/2013 fuel purchase was budgeted including approved increases in the amount of \$170,696.00. Unfortunately the approved Purchase Order to Port Consolidated was inadvertently approved at not to exceed \$145,695.90 and should have been approved at the approved budget amount of \$170,696.00. Public Services' is requesting the remaining amount between the current Purchase Order and the amount budgeted to be approved for additional fuel purchase from Port Consolidated.

It is recommended that the Purchase Order to Port Consolidated be increased by \$24,999.00, increasing the amount to not to exceed amount of \$170,694.90 to make sure that the City will have enough fuel inventories to meet emergency conditions during this hurricane season.

Staff recommends approval.

APPROVED BY:

*[Signature]*  
Robert Baldwin  
(City Manager) *cd*

*Bob,* 9/10/2013  
*Purchasing Dept that a  
memo will be required to  
approve additional appropriation.  
No additional funding, just  
purchase approval.*  
*[Signature]*